



Archie Williams High School Addendum to the Tamalpais Union High School District Parent/Student Handbook

ACADEMIC RECOGNITION

Valedictorian and Salutatorian:

- The Valedictorian shall be the student with the highest grade point average. If the top grade point averages are within five one-hundredths of a point, these students shall have the honor of sharing the Valedictorian title. Any transfer student will have their transcript evaluated and honors/AP credit will be equalized so that credit will be granted only for courses offered at Archie Williams.
- The salutatorian will be the student with the second highest grade point average.
- The grade point average will be based on all grades recorded on the TUHSD transcript, included weighted grades.
- All students with a 3.8 or higher, will be recognized at the Senior Awards ceremony. The grade point average will be calculated as above for the Valedictorian.

Academic Honor Organizations

California Scholarship Federation (CSF):

CSF is governed by the state organization. Membership is approved by this organization. This organization is for students carrying four or more subjects (not counting PE or repeated courses) and who earn a minimum of ten CSF points, seven of these must be in academic subjects. A grade "D" and "F" in any subject, including PE, repeated courses and citizenship shall exclude a student from membership for the semester. No extracurricular activities shall be recognized for points. Students must apply for CSF by the deadline. Life membership is obtained by earning membership four of the last six semesters in school, one semester of which must be based on senior grades. Membership privileges will be granted to freshmen, however ninth grade membership does NOT count towards life membership.

Graduation Recognition:

At graduation, the following cords will distinguish the following academic and service honors as determined by Site Council:

- Gold Cords- California Scholarship Federation
- White Cords- Archie Williams High School Leadership Programs
- Blue and Gold Cords- The Pitch – AW Journalism Program

AWHS ACADEMIC HONESTY POLICY

The Tamalpais Union High School District is committed to encouraging students to experience the joy of accomplishment in school and in their personal lives, to discover their full potential, to value an atmosphere of trust and respect, to assume responsibility for their own ethical behavior, and to foster ethical behavior in others.



In pursuit of this ideal, we acknowledge that:

- Academic honesty is a shared responsibility among students, parents and school staff;
- Many students who are academically honest are adversely affected by those who are not;
- High school students are under increasing pressure to achieve high grades;
- Teachers must create conditions which encourage ethical behavior; and,
- Students need to experience rewards for good choices and consequences for poor choices.

Academic Dishonesty may include, but is not limited to, the following:

- Claiming credit for work not one's own (copying homework, test answers, A.I software, etc);
- Allowing others to claim credit for your work (allowing others to view/copy your homework or assignments);
- Using notes or other unauthorized materials, or being involved in unauthorized communication during a test or other assessment;
- Plagiarism – copying published works on the ideas of others without proper source attribution, including down-loading of computer files, either directly or with only minor editing;
- Unauthorized submission of work for one class that has already been accepted for credit in another class or school;
- Accessing or providing unauthorized material prior to or during an assessment, including revealing test information;
- Submitting work substantially done by someone else (parent, tutor, sibling, etc.);
- Unauthorized use of translation program in World Languages; and,
- Forgery

Consequences for Violations of Academic Integrity

Students who violate the academic honesty policy will be subject to the following consequences:

All incidents -

- Teacher meets with the student to have a restorative conversation or written reflection about the incident.
- Teacher notifies the parent/caregiver.
- Teacher refers the student to the Dean/Assistant Principal.
- Inclusion of the incident in the student's disciplinary file.

First incident -

- May result in a zero grade on submitted work. Notification of the Dean/Assistant Principal and counselor. Notification of parent/guardian. Record in student's discipline file.

Second incident -

- May result in a zero grade on submitted work. Conference with the Dean/Assistant Principal, teacher, parent/guardian. Up to a 1-day school suspension. Record in student discipline file.

Third Incident -

- May result in a zero grade on submitted work. May result in a 2-day school suspension and/or Semester failure in the class in which cheating occurs. Record in student discipline file.