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**Tamalpais High School Site Council Minutes**  
**Wednesday, Sept. 21, 2022, from 3:20 – 4:50 p.m**  
**Mountain Room, Library**

**Members in Attendance:** Ben Cleaveland, Mary Krawczyk, Susan Malanche, Laura Erickson, Mehreen Ahmad, Kenneth (Wayne) Price, Cynthia Joy Koo, Dabney Ingram, Laurie Figueirinhas, Adrian McCory, Ruby Kosek

**Guests in Attendance:** Elaine Wilkinson, Stephanie Young, Andy Lieberman, Laura Keaton

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**Call to Order:** 3:20 pm by J.C. Farr

**Approval of the Agenda:** Ben Cleaveland motions to approve the agenda. Susan Malanche seconds. All in favor. None opposed. Motion passes.

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**Introductions** The group introduced themselves by giving name, role, something they liked about Tam High and something that the group wouldn't know about them.

J.C. asked the group to talk with a partner about what they thought the purpose of a school site council is. The group then shared what they discussed:

SSC is a cross section of community, administration's need for information is sincere, it's easy to share in meetings, stakeholder in an organization representing the needs of their group and recommending changes, improvements, etc., a place where all groups come together to talk about what's happening in their specific worlds and bring all these ideas and thoughts together all with the same goals; a forum to share ideas, critiques, improvements and take action/implement changes, representation from all groups to implement the school plan.

What are our objectives/goals?

Anti-racist policy

Bringing up A-G grad rates

How to do this and how to fund?

SSC is a voting body to decide how to achieve goals of school.

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**Public Comment** (2 mins per guest):

No public comments.

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## **Updates and discussion**

J.C. reviewed the protocols for members at Site Council meetings and gave examples of what Site Council does. Members approve the School Site Plan and review/approve changes on campus. For ex., renaming of buildings (last year Lower Keyser was renamed Barrow Hall). Different groups will present to SSC such as SOAR, AVID, Success Network.

J.C. then told the group that we have Title 1 funding available this year and we are in charge of the Title 1 Budget. Title 1 funds target the low income/underserved population. We have 3 documents to review and discuss:

- Parent Engagement Policy
- Title 1 Budget
- Parent Compact

## **Parent Engagement Policy**

The group then reviewed the Parent Engagement Policy.

Some questions arose: Parent/teacher conference—how does that look to teachers? How formatted? Using PD time? J.C. responded that conferences would most likely be a result of being scheduled as requested.

Some other discussion: Tam's purpose of BTSN is to impart general information on that class. Some discussion centered around ParentVue. All parents must have a ParentVue account in order to register their student. But do they check/visit their accounts? Should communication be sent to parents to remind them to check their accounts for things like attendance & grade? Or perhaps some workshops on how to use ParentVue.

Andy Lieberman motioned to approve the Parent Engagement Letter; Laura Erickson seconded. Motion passed with 1 abstention and the rest in favor.

## **Title 1 Budget**

Next the group reviewed the Title 1 Budget. We have \$34,292 with \$7,000 spent on Tam Ascent and \$11,292 to Dynamic Solutions. There is \$5,000 allocated to Parent Engagement workshops and \$11,000 to staff development.

Members discussed how this money would be best spent to achieve the goals of the school. There was some discussion on exactly where the money would be allocated. We have 2 options:

- Option 1: approval amount in each category as it
- Option 2: J.D. would need to present a more detailed summary of where money would be spent

Having flexibility is important and the group voted on the budget.

Adrian McCory motioned to approve the budget; Mary Krawczyk seconded. All in favor. None opposed. Motion passed.

### **Parent Compact**

The group then discussed the Parent Compact and J.C. made some minor changes to the document.

Ben Cleaveland motioned to approve the Parent Compact; Elaine Wilkinson seconded. Motion passed with 1 abstention and the rest in favor.

### **SIPSA**

The last item on the agenda was to approve the 2 changes to the SIPSA. The SIPSA was approved last year and there were 2 changes:

- Title 1 Budget was added to our responsibilities
- Language from Tam Ascent & Dynamic Solutions was added

Mehreen Ahmad motioned to approve SIPSA with changes; Wayne Price seconded. Motion passed with 1 abstention and the rest in favor.

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### **Reports:**

#### **Teacher Report:**

#### **Classified Report-**

#### **Parent Report-**

#### **Student Report-**

There were no reports

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**Wrap up:** J.C. ended the meeting telling everyone that the relationship between, school, parents and students is a partnership.

**Meeting adjourned at 5:00 p.m.**